# REQUEST FOR INFORMATION RESPONSE COVER SHEET

For use to submit a response to an IRE request for additional documentation from the PACE Organization. To ensure the additional documentation gets associated with the correct appeal case at the IRE, **please include this transmittal cover sheet with all responses provided**.

If mailing or using courier services, please refer to the Contract Information in our Reconsiderations Manual for address information.

**Fax Submission:** Pease send the completed form and related documentation to C2C at:
**Expedited Appeals: 904-539-4075**
**Standard Part B Drug Appeal: 904-539-4076**
**All Other Appeal Types: 904-539-4078**

**C2C Reconsideration Case Number:** _____

**Response Related to an Expedited Case?:** **YES** ○ **NO** ○

Enrollee Name: _____

Enrollee HIC/MBI Number: _____

| **Identify Additional Documentation Submitted** | **Check if submitted** |
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